

KALAMA-AFRICA STUDENT ORGANISATION CONSTITUTION

ARTICLE I

The name of the organisation shall be Kalama-Africa and its purpose shall be to create a space for the campus community to engage with African cultures.

ARTICLE II - MEMBERSHIP

- Members and officers must be enrolled students at Kalamazoo College. Meetings will be open to all active organization members, faculty, staff, and non-member students.
- Non-students may act as associate members, but may not vote or hold office.
- Members must attend meetings consistently, with a minimum of 80% attendance to qualify for travel opportunities, merchandise, and executive board positions. Absences can be excused if the executive board is informed prior to the start of the meeting.
- Members are expected to be respectful of all members of the organisation, and the whole Kalamazoo community, and any other people we interact with.

ARTICLE III - EXECUTIVE BOARD

- The executive board will be selected by active members during the spring quarter.
- All active members will be eligible to vote on executive board positions.
- Positions will be held for an academic year. However, failure to meet position expectations can result in an internal impeachment process within the executive board. Impeachment will be only considered after the second failure to meet expectations, which will be noted with continued.
- A meeting must be held within 7 days of initial notification of concerning behaviour to discuss the potential of probation. Probation will be in place for 4 quarter weeks from implementation.
- The current positions on the executive board are President, Secretary, Public Relations Officer, and Publicity Officer. The position duties are outlined below.

President

- The president will oversee all executive board activities. This includes presiding over planning and regular student organisation meetings.
- This person will serve as the primary contact person for the student organisation. They will be the liaison between the organisation and the Office of Student Involvement, the Office of Intercultural Student Life, the Student Funding Board and all other campus offices.
- The president will be in charge of maintaining and updating the Presence site.

Vice President/Secretary

- The secretary will serve as the scribe for all meetings (executive board, and student organisation meetings). This will include keeping attendance records for all meetings.
- The secretary will be primary contact person for student organisation members. This includes sending student organisation email updates.

Public Relations Officer

- The PR officer will serve as the primary contact for external groups such as student organisations on our/other college campuses, conference organisers, etc.
- The PR officer will serve as the liaison for conferences, collaborations, and travel opportunities.
- The PR officer will be attending Student Funding Board meetings for Fall 2018.

Publicity Officer

- The publicity officer is in charge of advertising events associated with the student organisation.
- The publicity officer will manage the social media presence of the student organisation (e.g. Instagram page).

ARTICLE IV - STATEMENT OF NON-DISCRIMINATION

This organization shall not discriminate on the basis of sex, race, color, sexual orientation, gender identity and gender expression, religion, age, marital status, national origin, disability, or veteran status. This policy includes, but is not limited to recruiting, membership, organization activities, or opportunities to hold office.

ARTICLE V - STATEMENT OF CONFIDENTIALITY

Confidentiality is an expectation of members of the executive board, as well as members. Breach of confidentiality will be met with a discussion of propriety. Extreme cases (information shared, or frequency of breaches) will result in a request to leave the group.

ARTICLE VI - 2018-19 INFORMATION

- Meetings will be held on Sundays at 3pm in the Intercultural Center. Location may be subject to change when necessary.
- Annual goals:
 - Attend at least one overnight conference with a focus on Africa/African issues.
 - Host at least one event for the campus community.

This is a living document and can be amended at any point with organisation member agreement.